

Minutes

KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

November 20<sup>th</sup>, 2023

Meeting was called to order at 7:00 pm by Mayor Cansler.

Roll call: Mayor Cansler, Councilmen Burroughs, Greiner, Bender and McDonald were present. City employees present were Horras, and Harmsen. Public present, Karen Sypherd, Janie Westendorf, Casey Jarmes from Sigourney New-Review, and Collin Nimrod and Andy Smith from Carrico Aquatics.

Following the Invocation, the Swearing in of Curt Burroughs for the remaining 2-year term as City Councilman, by Clerk Horras.

Councilman Conrad joined the meeting at 7:10pm.

Consent Agenda: Motion was made to approve Consent Agenda by Burroughs, including Agenda, previous meeting minutes from October 16<sup>th</sup> Council Meeting - Budget review and payment of Bills. Greiner 2<sup>nd</sup> the motion, and all were in favor.

Bills Paid November 7<sup>th</sup> thru November 20<sup>th</sup>, 2023

Checks		Payroll:	
11/20/2023	ALYCIA HORRAS	111.43	
11/20/2023	Henderson Plumbing & Htg	46.85	
11/20/2023	ION ENVIRONMENTAL SOLUTIONS	3,828.19	
11/20/2023	Iowa Rural Water Association	305.00	11/15/2023 Ashley R Greiner
11/20/2023	MUNICIPAL SUPPLY INC	683.59	85.19
11/20/2023	QUILL	154.44	11/15/2023 Tonia Greiner
11/20/2023	USCELLULAR	143.98	1,080.08
11/20/2023	WELLMARK	2,644.49	11/15/2023 Micah Harmsen
11/20/2023	WINDSTREAM	261.26	1,750.93
			11/15/2023 Kevin L Slaubaugh
			1,751.22
			11/15/2023 Alycia A Horras
			1,495.71
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		8,179.23	6,163.13

Public Forum:

Department Reports:

Public Works –Harmsen shared that Collin Nimrod and Andy Smith, of Carrico, are here tonight to share about the robot vacuum for the pool. No new updates from Matt Walker regarding rural water situation. Splash was here last week and finished up with pool winterization and we put water back in the pool. Kevin is running up to Municipal Supply Tuesday morning to grab the new hydrant for E Park Ave, with hopes to have that switched out as soon as Tremmel is available. We did get bid back from McKims on new mower and trade in. We are waiting to hear back from the Iowa City dealer. We did get the signs switched out by the school and have not had any complaints about the new traffic flow. Snow fence was put up on the West end last week. Now working on getting the snow equipment out and in working order for winter. ION reported that they have an eyewash unit estimate for the water plant that is around \$1000.00. Horras to add to the next meeting agenda to get this approved so that ION can order. This is in follow up to an outage from the last audit done there.

Library – Horras shared that they had great turnouts for the movie, the little library friends, and the after-school program. Starting a quilting program to make lap quilts for nursing home or veterans. Greiner changed the story walk this weekend. The library will be closed Thursday, Friday and Saturday. The library will be having the annual Christmas party with Santa, crafts, cookies and a movie at noon on December 2<sup>nd</sup>.

Museum – Sypherd reported that there have been a lot of donations and potential donations made to the Museum. They will be open on December 2<sup>nd</sup> from 4:00 – 7:00pm for tours.

Clerk – Horras attended the Budget Workshop on the 8<sup>th</sup> and will be attending the Advanced Budget Workshop on the 21<sup>st</sup> as well to go over all the changes that were made with HF218. Worked to get both the Annual Finance Report and the Street Finance Report completed for approval tonight, this week. Payroll implementation through gWorks is fully complete and up. We did test a direct deposit with Horras’ paycheck on the 15<sup>th</sup> and that was successful. Horras will work with other city staff that wish to use this service as well, to get set up for direct deposit. Plans are being finalized and flyers are out for Christmas in Keota. There will be a full day of activities that the Keota Community Club, Keota Eagle Advocates, Library and City of Keota have put into place. There was a walk through of the aquatic center, with our engineer last Friday, along with Harmsen and Horras. He made note of what still needed to be finalized on our punch list from the inspector and talked about the pool being fully turned over to the city next Spring when the actual start up and commission happens. Libertyville Bank had a Lunch & Learn in the community room last Friday, with the help of KCTC and the topic was cyber security. There were approx. 30 residents/customers that signed up, with Horras attending as well. It was very well received. Horras shared that City Hall would be closed the remainder of this week due to a workshop, and Thanksgiving shutdown.

Resolutions and Ordinances:

RESOLUTION 2023-89 Approval of SFR for FY2023 - Motion to approve with the changes to the vehicles that are needed on the final report, by Conrad, 2<sup>nd</sup> by Bender, and all in favor.

RESOLUTION 2023-90 Approval of Tax Abatement for William Bear – Motion to approve by Conrad, 2<sup>nd</sup> by Bender and all in favor.

RESOLUTION 2023-91 Approval of Building Permit for Teri Carl – Motion to approve by Bender, 2<sup>nd</sup> by Burroughs, and all in favor.

RESOLUTION 2023-92 Approval of Building Permit for Trevor & Leah Hayes – Motion to approve by Burroughs, 2<sup>nd</sup> by Greiner, and all in favor.

**New Business:**

**Presentation/Possible Action** – Andy Smith and Collin Nimrod presented information on the Enduro commercial robot pool vacuum. The price of this unit is \$10,831.41 to buy outright. In March that price usually increases slightly as demand goes up. This unit was tested here at our pool last summer and was very impressive. There were discussions about the equipment, maintenance, parts, warranty training, and a possible lease option. It was asked by Mayor Cansler if Carrico could present a possible bid to the city with both options spelled out, along with Clerk Horras looking at this year’s budget to see if it is feasible to get this ordered and paid through FY24. Follow up to come at next meeting.

**Discussion/Possible Action** – Annual Finance Report completion and approval. Motion to approve by Burroughs, 2<sup>nd</sup> by McDonald, and all were in favor.

**Mayor Comments:** Mayor Cansler thanked all city employees and the City Council for all the hard work that they have done.

**Adjournment:** Motion made to adjourn meeting by Burroughs, 2<sup>nd</sup> by Conrad, with all in favor. Time 7:55pm.

**Next regular meeting, December 4<sup>th</sup>, 2023 at 7:00 pm.**

Attest:

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Mayor Anthony Cansler

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City Clerk Alycia A Horras